



*Sadanlal Sanwaldas Khanna Degree College, Allahabad*  
(A Constituent College of the University of Allahabad)

Accredited 'A' grade by NAAC

Ref. ....

Date 20-2-19

**Limited Tender Enquiry (LTE)**

Dear Sir/s,

We intend to purchase following materials/items for **Chemistry Department**. Kindly send your QUOTATION giving lowest rates per unit along with terms and conditions in Sealed Cover addressed to **Principal, Sadan Lal Sanwal Das Khanna Mahila Mahavidyalaya**, so as to reach this office on or before **11 March, 2019**.

**THE WORD "QUOTATION", OUR REFERENCE NUMBER AND DATE SHOULD BOLDLY BE MENTIONED ON THE COVER**

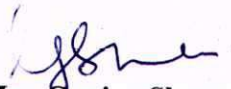
LIST OF INSTRUMENTS


S. No.	Instrument	Quantity
1	Refrigerator 300 Liters Double Door Godrej	01

- While submitting the quotation following should invariably be mentioned:
  - Name of the manufacturer of the item quoted along with brand name, if any.
  - Details of specification.
  - Lowest rate F.O.R. destination.
  - Discount, if any.
  - Sales Tax /VAT at concessional rate as applicable to the Educational Institutions.
  - Period of validity - (minimum six months).
  - Firm delivery time from the date of receipt of confirmed order, condition of supply and terms of payment.
- If you are manufacturer of the items or if you have proprietary distribution/sales authorization, please mention it in the quotation.
- For items of equipment nature the Instruction Manual, Diagram of the circuit drawing must be supplied along with supply without which the delivery shall be incomplete.
- Please fill in and return the Suppliers Profile Form & Mandate Form.
- Terms & Conditions as applicable are attached.

N.B.

- Under no circumstances unsealed quotation will be entertained in the office.
- Quotations received after the due date shall not be considered.

  
**Mrs. Gunjan Sharma**  
Bursar/Purchase Officer

  
**Prof. Lalima Singh**  
Principal  
**PRINCIPAL**  
**S. S. Khanna Girl's Degree College**  
Allahabad