



Sadanlal Sanwaldas Khanna Girls' Degree College, Prayagraj

(A Constituent College of University of Allahabad)

Accredited at 'A' Grade by NAAC

Ref:

Date 22/09/22

S.S. Khanna Girls' Degree College
179 D, Attarsuiya, Prayagraj

NOTICE


A meeting of IQAC of S.S. Khanna Girls' Degree College is scheduled to be held on 27/09/2022 at 12:00 Noon in the Conference Hall. You are requested to attend the meeting. You can also join the meeting online with the following link:

<https://us02web.zoom.us/j/88165094249?pwd=RGJac0k2OGNVanBuejZ0SmZTUUFF2QT09>

Agenda for Meeting on 27/09/2022

- 1) Confirmation of minutes of last meeting held on 23/07/2022
- 2) To consider the action taken report
- 3) To consider the proposal of five add-on courses, viz. Diploma & Training in Effective Communication in English, Advance Diploma in Laboratory Technology, Skill Oriented Short Term Course in MS Word, Powerpoint & Internet, Diploma in Urdu and Digital Marketing Training Programme
- 4) To approve Divyangjan Policy and Alumni Policy
- 5) To consider the research project proposals of faculty members
- 6) To approve the guidelines of research committee for issuing appreciation letter for publications having high impact factor
- 7) To consider students' feedback report
- 8) To discuss the suggestions of the committee for setting up of Research Centre and procedure for identification of needy and meritorious students
- 9) To consider the proposal of e-governance
- 10) To consider the requirements of village adopted under NSS
- 11) To present the report of ShikshakParv
- 12) Any other matter with the permission of chair


Dr. Manjari Shukla
(IQAC Coordinator)
S.S. Khanna Girls' Degree College
Allahabad


Prof. Lalima Singh
(Principal)
S.S. Khanna Girls' Degree College
Allahabad



Sadanlal Sarwaldas Khanna Girls' Degree College, Prayagraj

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Attendance

Following members were present in the IQAC meeting held on 27/09/2022 at 12.00 Noon in the conference room of the College.

Sl.No	Name	Signature
1	Hon'ble Justice Mr. Arun Tandon	
2	Hon'ble Chief Justice Mr. A. P. Sahi	
3	Dr. Asha Seth ;	
4	Sri. Dilip Mehrotra	
5	Dr. R .K. Tandon	
6	Prof. K. K. Bhutani	
7	Prof. Shanthi Sundaram	
8	Prof. Lalima Singh (President)	
9	Dr. Meenu Agrawal	
10	Dr. Rachna Anand Gaur (Vice Principal) Special Invitee	
11	Dr. Preeti Singh [Special Invitee]	
12	Dr. Ritu Jaiswal	
13	Dr. Archana Jyoti	
14	Dr. Sippy Singh	
15	Dr. Tanushree Roy	
16	Dr. Riya Mukherjee	
17	Dr. Saumya Krishna	
18	Dr. Tahira Parveen [Special Invitee]	
19	Dr. Anuradha Singh [Special Invitee]	
20	Dr. Ravikant Singh [Special Invitee]	
21	Dr. Harish Kumar Singh [Special Invitee]	
22	Dr. Mohd. Akhalaqur Rahman	
23	Dr. Jyoti Baijal	
24	Ms. Muskan Kushwaha [Student Representative]	
25	Dr. Manjari Shukla (Coordinator)	



Sadan Lal Sanwal Das Khanna Mahila Mahavidyalaya

(A Constituent College of University of Allahabad)

Awarded "A" Grade by NAAC

College with Potential for Excellence (CPE, Phase II): UGC

Selected Under Strengthening Component of Star College Scheme: DBT

Minutes of meeting of IQAC held on 27/09/2022

A meeting of IQAC was held on 27.09.2022 both in the online and the offline mode. The meeting was chaired by Prof. Lalima Singh (Principal, Chairperson IQAC). A few members joined the meeting online with the following link:

Following members were present in the meeting:

- i) Dr. Asha Seth
- ii) Dr. R.K. Tandon
- iii) Hon'ble Justice Arun Tandon
- iv) Hon'ble Justice A.P. Sahi (Online)
- v) Prof. Shanthi Sundaram (Online)
- vi) Mr. Dilip Mehrotra
- vii) Dr. Meenu Agrawal
- viii) Dr. Rachna Anand Gaur
- ix) Dr. Ritu Jaiswal
- x) Dr. Archana Jyoti
- xi) Dr. Preeti Singh
- xii) Dr. Tanushree Roy
- xiii) Dr. Riya Mukherjee
- xiv) Dr. Saumya Krishna
- xv) Dr. Jyoti Baijal
- xvi) Dr. Anuradha Singh
- xvii) Dr. Ravikant Singh
- xviii) Dr. Harish Singh
- xix) Dr. Neeta Sahu
- xx) Dr. Mohd. Akhlaqur Rahman
- xxi) Dr. Manjari Shukla (Co-ordinator, IQAC)


Co-ordinator
IQAC (NAAC)
S.S. Khanna Girls' Degree College
Allahabad


PRINCIPAL
S.S. Khanna Girls' Degree College
Allahabad

The following resolutions were passed in the meeting:

Resolution No. 1:

The minutes of the last meeting held on 23.07.22 were read out and confirmed with a slight revision in the fee structure of the courses as under:

Certificate course of Beautician: Rs. 5000

Certificate course of Web Designing: Rs. 4000

Certificate course in academic skills: Rs. 600

Certificate programme of creative painting: Rs. 3000

Resolution No. 2:

The add-on courses that were approved for the forthcoming academic session were resolved to begin from the following dates:

Certificate course of Web Designing	1 st week of November
Certificate course in academic skills	1 st week of November
Certificate programme of creative painting	1 st week of December

For the Certificate course of Beautician the coordinator was asked to constitute a team to re-visit the requirements and see if the course could be started in this session.

- For Add-on Diploma Course in TV Journalism, Dr. Harish Singh and his team was requested to present a written report regarding the financial implications and the infrastructure requirements of the course.
- Courses offered by Bioved: Present financial implications of the courses of Bioved need to be revised and presented in the next meeting.
- AJIFM: The courses being offered are not of much help for the administration of the college at present. Future courses which may be offered will be taken into consideration.
- Regarding advanced learners, it was resolved that a pool of students, comprising of 4 to 5 students deserving and desirous of participating in International Conferences, Seminars etc. from each faculty be created. These students then maybe encouraged to participate in Conferences. Their Travel Allowance and conference participation fee maybe reimbursed by the college, subject to the approval of the Governing body.
- Dr. Ruchi Malaviya was made the new incharge of Criterion 7.

- Regarding RFID in library it was resolved that local vendors also be contacted and their quotation be placed in the next meeting. The weeding out report of the library to be presented in the next meeting.

Resolution No. 3:

It was resolved that the 06 new courses would be considered for the next session, namely-

- Diploma & Training in Effective Communication in English
- Advance Diploma in Laboratory Technology
- Certificate Course for Laboratory Techniques
- Skill Oriented short term Course in MS Word, PowerPoint and Internet
- Diploma in Urdu
- Digital Marketing Training Programme

Resolution No. 4:

- It was resolved that Divyangjan policy needs to be reframed
- Alumni policy was resolved to incorporate changes, as under:
 - Rs. 200 one- time life membership fee be collected from the students, when they come to receive their final year marksheet.
 - Annual meeting of Alumni be held. The alumni be encouraged and requested to donate
 - The registered alumni maybe provided with an Alumni membership card.

Resolution No. 5:

- For the screening of research project proposal to be approved by IQAC, a committee be constituted. The committee would comprise of (a) Principal as the chairperson (b) convener/co-ordinator of the concerned faculty/department, (c) 2 members from the Management fraternity, (d)1 subject expert, and (e) the IQAC coordinator.
- The two members from management fraternity nominated to the Screening Committee are- Dr. R.K.Tandon and Prof. Shanthy Sundaram
- Faculty members submitting their research projects with other institutions must provide information about the same to IQAC in writing.
- IQAC expressed its displeasure on the response received regarding research projects invited by IQAC especially from the Arts, Commerce, and B.Ed. Faculties. Research being an important part of a Faculty

member's duties, it was resolved that names of faculty members, who do not submit projects, would be noted and be informed to the Governing Body for further action.

Resolution No. 6:

It was resolved that the committee that would look into the screening of project proposals, would also verify the merit of publications of faculty members in order to issue them appreciation letters.

Resolution No. 7:

Students in their feedback have raised the following issues (a) cleanliness of the washrooms, (b) the book issue duration by the library, (c) previous years question papers being made available in the library, and (d) about parking space for students. It was resolved

- that requisite female staff be stationed near the washrooms under use of the students.
- The library would keep a repository of question papers of all subjects of last 5 years.
- The duration, of books issued to be retained by the students, be increased to 15 days. Additional copies of the books more frequently used be purchased by the library.

Resolution No. 8:

To be considered in the next meeting

Resolution No. 9:

To be considered in the next meeting

Resolution No. 10:


NSS Coordinators were requested to provide the details of the requirements after surveying the slum-villages they had adopted.

Resolution No. 11:

No other matter was taken up for consideration.

The meeting ended with a vote of thanks to the chair.


Co-ordinator
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