



Sadanlal Sanwaldas Khanna Girls' Degree College, Prayagraj

(A Constituent College of University of Allahabad)

Accredited at 'A' Grade by NAAC

Ref.

Date 19/01/23

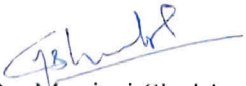
S.S. Khanna Girls' Degree College
179 D, Attarsuiya, Prayagraj

NOTICE

A meeting of IQAC of S.S. Khanna Girls' Degree College is scheduled to be held on 24/01/2023 at 12:00 Noon in the Conference Hall. You are requested to attend the meeting.


AGENDA

1. Confirmation of minutes of last meeting held on 27/09/2022 and emergent meeting held on 15/12/2022.
2. Intimation of acceptance of AQAR 2021-22.
3. To discuss quality benchmarks issued by NAAC.
4. To discuss on the approval of Research projects screened by the expert committee.
5. To consider the proposal of e-governance.
6. To discuss on the installation of Solar Panels in college.
7. To consider the purchase of Computers and Smart Boards for smart classroom as per the demands from various faculties
8. To consider the proposal of Seminar/FDP/Workshop.
9. To consider the proposal of joint venture with Tagore Public School in the name of 'Harmony' and for sharing of the expenses equally.
10. To present the revised Divyangjan Policy.
11. To discuss the suggestions of the committee for setting up of Research Centre and procedure for identification of needy and meritorious students
12. Any other matter with the permission of chair.


Dr. Manjari Shukla

(IQAC Coordinator)

IQAC (NAAC)
S.S. Khanna Girls' Degree College
Allahabad


Prof. Lalima Singh

(Principal)

PRINCIPAL
S.S. Khanna Girls' Degree College
Allahabad



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Attendance

Following members were present in the IQAC meeting held on 25/01/2023 at 12.00 Noon in the conference room of the College.

Sl.No	Name	Signature
1	Hon'ble Justice Mr. Arun Tandon	
2	Hon'ble Chief Justice Mr. A. P. Sahi	Online
3	Dr. Asha Seth	
4	Sri. Dilip Mehrotra	
5	Dr. R .K. Tandon	
6	Prof. K. K. Bhutani	—
7	Prof. Shanthy Sundaram	Online
8	Prof. Lalima Singh (President)	
9	Dr. Meenu Agrawal	—
10	Dr. Rachna Anand Gaur (Vice Principal) Special Invitee	
11	Dr. Preeti Singh [Special Invitee]	
12	Dr. Ritu Jaiswal	
13	Dr. Archana Jyoti	
14	Dr. Sippy Singh	
15	Dr. Tanushree Roy	
16	Dr. Riya Mukherjee	
17	Dr. Saumya Krishna	
18	Dr. Nishi Seth [Special Invitee]	
19	Dr. Anuradha Singh [Special Invitee]	
20	Dr. Shilpi Srivastava [Special Invitee]	
21	Dr. Harish Kumar Singh [Special Invitee]	
22	Dr. Mohd. Akhalaqur Rahman	
23	Dr. Jyoti Baijal	
24	Dr. Manjari Shukla (Coordinator)	

25. Dr. Ruchi Malviya

26. Dr. Ravikant Singh



Minutes of meeting of IQAC held on 25/01/2023

A meeting of IQAC was held on 25.01.2023 both in the online and the offline mode. The meeting was chaired by Prof. Lalima Singh (Principal, Chairperson IQAC).

Following members were present in the meeting:

- i) Dr. Asha Seth
- ii) Hon'ble Justice ArunTandon
- iii) Hon'ble Justice A.P. Sahi (Online)
- iv) Prof. Shanty Sundaram (Online)
- v) Dr. R.K. Tandon
- vi) Dr. RachanaAnand Gaur
- vii) Dr. Ritu Jaiswal
- viii) Dr. Preeti Singh
- ix) Dr. RuchiMalaviya
- x) Dr. Tanushree Roy
- xi) Dr. JyotiBaijal
- xii) Dr. Anuradha Singh
- xiii) Dr. Ravikant Singh
- xiv) Dr. Harish Singh
- xv) Dr. Mohd. Akhlaqur Rahman
- xvi) Ms. ShilpiSrivastav
- xvii) Dr. Nishi Seth
- xviii) Dr. Manjari Shukla (Co-ordinator, IQAC)

Resolution No.1:

The minutes of the last meeting held on 27.09.2022, and emergent meeting of 15.12.2022 were read out and confirmed.

Action taken report against the resolutions passed in the meeting of 27th September 2022 was presented and it was informed to the house that:

- Certificate course in 'Academic Writing Skills' has started from 17th December 2022. Other 3 add-on/certificate courses have not yet started.

It was resolved that the Course Coordinators of Certificate Program of Creative Painting and Web Designing may exercise discretion in allowing the monthly instalment facility (3 instalments) to individual students as per their need. The courses may start from 1st week of February 2023.

- The Director of BIOVED Research Institute of Agriculture, Technology & Sciences expressed the unavailability of the resource person at present to start any project in the campus of the college.

It was resolved that collaborative venture be deferred for the next session.

- Librarian Dr. Ravikant Singh informed that 355 books had already been segregated for weeding out.

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It was resolved that the information of books to be weeded out be given to the Convener of concerned subjects and for weeding out of books, prior permission be sought from the convener of concerned subjects.

It was also resolved that the librarian will hold a meeting with the conveners of each department to understand what new books need to be ordered and what books of old edition need to be purchased. The coordinator of library advisory committee will oversee the meeting.

Vendor for RFID at local level be identified and permission obtained. The Vice-Principal, who is also the Coordinator of the Library Committee, may look into the matter of local vendor.

A suggestion was received to include Dr. Ravikant Singh in the IQAC committee.

- Divyangjan policy has been revised.
- Proposals of 14 research projects had been sent to the experts' committee and approval for the same has been received.
- One application from female staff for washroom cleaning has been received which is under consideration.
- Survey of slum-villages adopted by NSSbe conducted in the month of February 2023.
- It was resolved that the list of faculty members who have not applied for research projects to any agency be presented in the next meeting of IQAC.

Resolution No.2:

The house was informed that AQAR for the session 2021-22 was successfully submitted.

Resolution No. 3:

Benchmarks disclosed by NAAC on 5th December 2022 was presented before the house and detailed criterion-wise discussion was made for further action.

Criterion 1

- More add-on courses to be introduced
- Examine whether NSS students visiting villages can do projects
- Project work be added in the curriculum of Science and Commerce

A meeting with teachers on the allotment of project work be held by the Criterion In-charge and thereafter with the Management.

Criterion 2

- The list of no. of enrolled students against subject-wise sanctioned seats of last 5 years be presented in the next meeting.
- The list of faculty members pursuing Ph.D. be presented in the next meeting.

Criterion 3

- It was resolved that faculty members be requested to write more research papers.

- The house was informed that only 5 MoUs were functional. Criterion in-charge was asked to hold a meeting of all stakeholders for MoUs to be entered into.

Criterion 5

- Criterion in-charge Dr. Archana Jyoti may convene a meeting of members in the 3rd week of February.

Criterion 6

- To implement E-governance, Justice Sahi suggested that request for leave be uploaded on the portal for consideration of the granting authority. Leave account be also maintained in the same portal. Dr. R. K. Tandon suggested that notices should be send to teachers via email.
- A meeting be held by the criterion in-charge Dr. Preeti Singh for such further actions as required..

Resolution No. 4:

- The research projects of the following faculty members submitted to IQAC were approved with the proposed amounts **subject to actual expenditure:**

S.N.	Name of Faculty Member	Department	Topic	Proposed Amount (₹)
1.	Dr. Alok Malviya	Botany	Control measures in diseased fruits/ vegetable in market of Prayagraj	17,000
2.	Dr. Preeti Singh	Botany	Study of Medicinal Plants Used in Traditional Healthcare in Prayagraj District of Uttar Pradesh	35,000
3.	Dr. Tanushree Roy	Commerce	A study of consumer awareness about green marketing	1,00,000
4.	Dr. Mamta Bhatnagar	B.Ed.	Extent of the use of instructional materials in the teaching of social studies subjects in secondary schools of Prayagraj	50,000
5.	Mrs. Meenakshi Srivastava	B.Ed.	A study of achievement of secondary level science students in relation to school environment and health awareness	50,000
6.	Dr. Rashmi Singh	Education	A study of awareness, and readiness about Moocs among post-graduate girl students of non-technical courses of constituent colleges of University of Allahabad	50,000

It was also resolved that there will be no cash transactions with reference to conduct of project. Principal investigator shall submit the demand in writing, related to project such as books, stationery, etc. to the Research Cell of the College.

- It was also resolved that remaining 8 project proposals from the Science Faculty be first placed in the Joint meeting with members of Sarla Trust. Only after approval in the said meeting, the same will be considered by the IQAC in the next meeting.

Resolution No. 5

The proposal of upgrading the portal for e-governance was considered and was resolved that the Vendor be asked to give presentation of the software on a date to be specified by the Principal.

Resolution No. 6:

The house was informed that it is proposed that 50 KW solar panels be installed over the roof of the building of Law faculty.

Resolution No. 7:

It was informed to the house that demand of 27 laptops, 09 desktops, 02 printers, 02 smartboards, 02 smart panels and 03 hard disks was received from various faculties which is under execution.

Resolution No. 8:

- Proposal for organizing Faculty Development Program on “Design & Development of MOOC Courses” jointly by the Departments of Botany, Chemistry and Zoology under the DBT star college scheme was presented and approved by the house.
- Proposal for organizing National Seminar on “Emerging Technologies for Future World” jointly by the Departments of Botany, Chemistry and Zoology under the DBT star college scheme was presented and approved by the house. It was suggested that “Artificial Intelligence” should be included in sub-themes along with a session on App ChatGPT developed by Elon Musk.

Resolution No. 9:

The house was informed that a conference under Harmony was slated to be organized jointly by SSKGDC and Tagore Public School. It was also intimated that the purpose of the seminar was to help participants understand the nuances of the New Education Policy.

- It was resolved that all expenditure incurred would be equally shared by SSKGDC and TPS.
- It was also resolved that Induction of a Career Counsellor in HARMONY be examined by the concerned committee.

Resolution No. 10:

- The revised divyangjan policy was presented by Dr. Jyoti Baijal and approved by the house. Suggestion was given for partnering with Viklang Kendra.


Resolution No. 11:

- It was resolved that the proposal for research centre would be taken up in the next meeting.
- Since admissions have been completed, slow learners and fast learners be identified from among the newly admitted ones, by each of the faculty for further implementation of the approved schemes.

Any Other Matter:

- Dr. Anuradha Singh informed the house that SSK-IIC had received 4 stars in this session
- The Principal informed the house that Ms. Sharmistha Pandey, student of VIII Semester of B.A. LLB. bagged the Best Parliamentarian Award at Dr. Rajendra Prasad Memorial Online National Youth Parliamentary Debate organized by Cosmo Juris in collaboration with Mangalayatan University, Jabalpur.

The meeting ended with Vote of Thanks to the chair.


Co-ordinator
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